

**CUMBERLAND PLATEAU  
COMPANY**

**Cumberland Plateau Regional  
Opportunity Program (CProp)**

**GRANT APPLICATION**

**Cumberland Plateau**

**BROADBAND**

## **PROGRAM DESIGN**

### **CUMBERLAND PLATEAU REGIONAL OPPORTUNITY PROGRAM (CProp)**

#### **PURPOSE**

The Cumberland Plateau Regional Opportunity Program (**CProp**) is established to reinvest program income revenues from the CPC Broadband project in economic development efforts in the four counties and twelve towns of the Cumberland Plateau Planning District (CPPDC). These program income revenues are generated from the regional broadband infrastructure system that was funded by the U.S. Economic Development Administration, the Virginia Tobacco Commission, U.S. National Telecommunications and Information Administration and the Virginia Coalfield Economic Development Authority and is operated and maintained by the Cumberland Plateau Company in partnership with the Sunset Group, specifically Point Broadband.

#### **ELIGIBLE APPLICANTS AND ACTIVITIES**

The only eligible applicants for **CProp** funds are the local governing bodies of the Cumberland Plateau Planning District Commission – Buchanan, Dickenson, Russell and Tazewell Counties and the Towns of Grundy, Clinchco, Clintwood, Haysi, Cleveland, Honaker, Lebanon, Bluefield, Cedar Bluff, Pocahontas, Richlands and Tazewell.

The **CProp** is meant to be a flexible grant source for these local governments to support various public economic and community development activities that help to diversify the District economy. Preference will be given to activities that are linked to the Cumberland Plateau Planning District Commission’s Comprehensive Economic Development Strategy (latest update) and to other regional, state and federal economic development plans, initiatives and programs. Eligible activities include, but are not limited to, the following:

- Industrial Site/Park Development Projects in support of manufacturing jobs, including, but not limited to, infrastructure activities such as water, sewer, telecommunications, electricity, natural gas, access roads, rails sidings, etc.
- Broadband and Wireless Infrastructure Expansion and Upgrade projects that support business development and expansion as well as deployment in residential communities.
- Downtown Revitalization Projects, including, but not limited to, activities such as streetscapes, signage, building renovations, water and sewer and other public infrastructure improvements, etc. that support or enhance small business development. **CProp** funds **cannot** be used for renovations to public buildings and facilities that do not have an economic development impact.

- Asset-based Development Projects, such as trails, trailheads, welcome centers, museums, and other tourism-related activities that support new business development related to the regional cultural heritage and outdoor recreation initiatives such as Southwest Virginia Outdoors, The Crooked Road, ‘Round the Mountain, the Clinch River Valley Initiative and the Spearhead Trails.
- Other activities that support economic diversification in the region as determined by the Cumberland Plateau Company Board and in keeping with the District CEDS and the guidelines of the U.S. Economic Development Administration.

### **APPLICATION PROCESS**

Applications for **CProp** funds will be received each quarter of the fiscal year on the following dates: January 15, April 15, July 15 and October 15. Upon receipt of applications, the Cumberland Plateau Company Executive Board (Board) will review and make awards as appropriate within the **CProp** guidelines as approved by EDA at the regular Executive Board Meeting the following month. Only one (1) application from a locality can be received in a year unless the Board directs otherwise.

### **APPLICATION GUIDELINES**

**CProp** funds, as available, are to be used for economic and community development and economic enhancement activities in the four counties of the Cumberland Plateau Planning District. Higher priority will be given to projects that support job creation. However, projects that have lower job creation numbers but enhance overall economic development efforts, such as asset-based or downtown projects, will be eligible for funding.

A maximum of \$200,000 will be available for any one project in any given year, unless the Board directs otherwise. It is anticipated that larger funding awards may be made for projects with large numbers of jobs created.

**SECTION 1: APPLICANT INFORMATION**

**Local Government:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Federal Tax ID Number:** \_\_\_\_\_

**DUNS Number (if available):** \_\_\_\_\_

**Brief Description of Project:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Estimated Date of Project Completion:** \_\_\_\_\_

(Project Completion should occur within 2 years of grant award.)

**Physical address of project location:** \_\_\_\_\_

**SECTION 2: PROGRAM SPECIFIC INFORMATION**

If applicable, which Goal in the most recent Cumberland Plateau Planning District Commission Comprehensive Economic Development Strategy Update does this project address?(CEDS Update can be found at this link: ([www.cppdc.org/Reports](http://www.cppdc.org/Reports))).

If this project is not aligned with the CEDS, does it address another local, regional, state or federal economic development plan, initiative or program?  Yes  No If "Yes", please identify and provide supporting information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## SECTION 4: FUNDING REQUEST INFORMATION

Estimated Total Project Cost: \$ \_\_\_\_\_

Estimated CProp Funds Requested: \$ \_\_\_\_\_

Please list the estimated project costs and funding sources below.

Cost Category	Applicant	CProp	Source:	Source:	Source:	Total
Land Acquisition	\$	\$	\$	\$	\$	\$
Site Development	\$	\$	\$	\$	\$	\$
Building Cost	\$	\$	\$	\$	\$	\$
Utilities/Roads	\$	\$	\$	\$	\$	\$
Engineering/Arch.	\$	\$	\$	\$	\$	\$
Legal/closing fees	\$	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$	\$

Funding status: (Provide status of all funding sources listed above and attach commitment letters as appropriate.) \_\_\_\_\_

Project Engineer/Architect: \_\_\_\_\_

Has a copy of a project activities map or plat of the project site and proposed improvements been attached to this application?  Yes  No  Not applicable to project.  
If "No", please explain why not: \_\_\_\_\_

Has a copy of a resolution from the appropriate county/town supporting the project been attached to this application?  Yes  No If "No", please explain why not: \_\_\_\_\_

## SECTION 5: EMPLOYMENT IMPACT

Current Number of Employees at Project Location; if applicable:

\_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time Average Full-Time Wage: \$ \_\_\_\_\_

Projected Number of Employees at Project Location:

Within 1 Year: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time

Average Full-Time Wage: \$ \_\_\_\_\_

Within 2 Years: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time  
Average Full-Time Wage: \$ \_\_\_\_\_

Within 3 Years: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time  
Average Full-Time Wage: \$ \_\_\_\_\_

**Is it expected that employment at the project location will be drawn from residents of two or more counties within the Cumberland Plateau?**  Yes  No  Not applicable to project.

## **SECTION 6: SIGNATURE PAGE**

**By signing below, the Applicant hereby acknowledges and agrees to the following:**

- Eligibility for financial assistance from CPC is determined by the information presented in this application and in the required attachments. Any changes in the proposed project from the facts presented herein could disqualify the project. Therefore, CPC immediately must be advised in writing of any material changes in the information contained in this application.
- The Applicant understands that neither the submission of this application, nor any other communications (oral or written), creates any legally binding obligations upon CPC. There is no guarantee of approval.
- CPC may require supplemental information from time to time. Any such submitted supplemental information shall become a part of this application.
- This application shall form a part of any grant agreement between the parties.
- Only complete signed applications will be considered.

**The undersigned hereby certifies that all information contained above and all information contained in attachments which make up this application are true and correct to the best of his/her knowledge and belief, and are submitted for the purpose of obtaining grant assistance from the Cumberland Plateau Company's CProp fund.**

**Applicant Name:** \_\_\_\_\_

**By:** \_\_\_\_\_ (SEAL)

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_